



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BENGUET  
Wangal, La Trinidad, Benguet 2601



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*Office of the Schools Division Superintendent*

**DIVISION MEMORANDUM**

No. 058 s. 2018

MAR 12 2018

To: Public Schools District Supervisors/Coordinating Principals  
School Heads/Administrators of Public and Private Schools  
School Child Protection Coordinators/Guidance Counsellor or Designates  
All others concerned

From:   
MARIE CAROLYN B. VERANO, CESO VI  
Schools Division Superintendent

Subject: SUBMISSION OF REPORTS ON INCIDENTS OF BULLYING AND CHILD  
ABUSE, AND SUBMISSION OF THE COMPOSITION OF CHILD PROTECTION  
COMMITTEE (CPC) FOR SCHOOL YEAR 2017-2018

Date: 8 March 2018

1. Pursuant to DepEd Memorandum No. 59, series of 2015, public and private schools, both elementary and secondary schools shall submit Report on Incidents of Bullying and the Report on Incidents of Child Abuse to their respective Schools Division Offices (SDO's);
2. The coverage of this report shall be from the start of this school year 2017-2018 until February 28, 2018;
3. In addition, all schools are hereby required to submit the composition of their Child Protection Committee (CPC) for the current school year using the CPP v.1.4 tool;
4. All schools are **required to login to their DepEd email accounts first** for them to be able to download the CPP v.1.4 tool at the link: [bit.ly/SDOBengCPP](http://bit.ly/SDOBengCPP) and **read the Manual first before proceeding**;
5. All concerned are hereby enjoined to submit the required Reports created by the CPP v.1.4 tool **on or before March 20, 2018** through email at [ictu.sdobenguet@gmail.com](mailto:ictu.sdobenguet@gmail.com)
6. For information and strict compliance.